

# The African Institute of the Interior Design Professions (IID)

## Corporate Membership Application Form

Applies to Manufacturers / Suppliers of quality goods to the Interior Design industry as per the criteria listed below:

The **African Institute of the Interior Design Professions (IID)** is a professional body representing practicing professional interior architects, interior designers, interior decorators, suppliers and education institutions in the Interior Design industry in Africa. It operates on a national basis with representation in Gauteng, KwaZulu-Natal, Eastern and Western Cape and Mauritius. The Institute is dedicated to establishing, promoting and maintaining expertise, professionalism and high standards throughout the industry.

**Join the IID and add your voice to the organization working for the future of the Interior Design profession in Africa**

### Membership Criteria and Levels

#### Corporate Member

Any company who practices a trade or enterprise aligned to the Interior Design industry may apply for corporate membership of the Institute by satisfying the National Council of its professional commitment and suitability by compliance with the requirements set out in the application form.

#### Level 1

- A minimum of five years' trading experience is required.
- National footprint (a minimum of one store in each region being Cape Town, Eastern and or Western Cape and KwaZulu-Natal)

### **Level 1 Membership Benefits**

- Logo featured on the home page as a Corporate Member of the IID linked to your webpage
- Webpage on IID website
- All branches to be listed
- Hosting of events for CPD points
- Four free mailshots per year
- Unlimited social media posts on the IID Facebook and Instagram platforms (Please share content with IID or to [National@iidprofessions.org.za](mailto:National@iidprofessions.org.za))
- Full page in our newsletter once a year
- IID branding for all your stationery
- Accreditation certificate for public display

### **Level 2**

- A minimum of five years' trading experience is required.
- 1-2 branches

### **Level 2 Membership Benefits**

- Two free mailshots per year
- Half page in our newsletter once a year
- Webpage on the IID website that links to your website
- Unlimited social media posts on the IID Facebook and Instagram platforms (Please share content with IID or to [National@iidprofessions.org.za](mailto:National@iidprofessions.org.za))
- IID branding for all your stationery
- Accreditation certificate for public display

### **Level 3**

- A minimum of five year' trading experience is required
- One place of business

### **Level 3 Membership Benefits**

- One free mailshots per year
- Quarter page in our newsletter once a year
- Webpage on the IID website that links to your website
- Unlimited social media posts on the IID Facebook and Instagram platforms (Please share content with IID or to [National@iidprofessions.org.za](mailto:National@iidprofessions.org.za))
- IID branding for all your stationery
- Accreditation certificate for public display



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### Membership Fees (2018 – 2019)

Category		Total 1st Year
Level 1 National footprint		R30 000.00
Level 2 A branch in two regions		R15 000.0
Level 3 One branch		R 6 000.0

**The IID will send you a reference number once your application is approved. Please use it when making payment. Any payments received without reference will not be credited to your account.**

## CORPORATE MEMBERSHIP APPLICATION FORM

### Section A

Please indicate which category of membership you are applying for:

Level 1 \_\_\_      Level 2 \_\_\_      Level 3 \_\_\_

### Section B

Company name:

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Trading Address:

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Postal Code: \_\_\_\_\_

Postal Address:

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Postal Code: \_\_\_\_\_

Company Reg: \_\_\_\_\_

VAT Reg: \_\_\_\_\_



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Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile no: \_\_\_\_\_

Website: \_\_\_\_\_

How many years have you been in business?  
\_\_\_\_\_

Type of premises: Office / Showroom / Shop / Private residence / other  
\_\_\_\_\_

Description of company & Services  
\_\_\_\_\_  
\_\_\_\_\_

Within the last 5 years have you (or any shareholders or office bearers in your company) committed any act of insolvency, or been associated with any company in respect to which a liquidator, receiver or manager has been appointed. Please provide full particulars if yes:  
\_\_\_\_\_  
\_\_\_\_\_

Are you a member of any other professional body? If yes please specify  
\_\_\_\_\_

**SECTION C - Main Contact Person**

Surname: \_\_\_\_\_ Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone number : \_\_\_\_\_

Cell number: \_\_\_\_\_



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### Section D – About your company

Who do you sell to?

Trade only \_\_\_\_\_ Trade & Public \_\_\_\_\_

How many people do you employ?

Do you have a Trade & Retail Pricing structure? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Do you have a published price list? \_\_\_\_\_ Do you have retail outlets? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Do you offer trade discounts to established designers & what % discount do you offer? Yes; \_\_\_ No \_\_\_  
%\_\_\_

### Section E – Branch Contact Details

Please complete the following list of branches where applicable & contact people that you wish register & receive communication from the IID

1. Branch: \_\_\_\_\_ Name: \_\_\_\_\_  
Surname: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

2. Branch: \_\_\_\_\_ Name: \_\_\_\_\_  
Surname: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

3. Branch: \_\_\_\_\_ Name: \_\_\_\_\_  
Surname: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

### Section F – Account Details

#### Accounts department details to be contacted for payment

Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Tel No \_\_\_\_\_

Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_



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***\*Please note, Membership is automatically renewed every year unless written resignation is received by the IID office from the member no later than three months prior to your IID membership cycle year end.***

#### DECLARATION

I, the undersigned, being a bone fide interior architect / designer / decorator / representative of the company, hereby apply for Membership of The African Institute of the Interior Design Professions and undertake that, if admitted to Membership, I agree to abide by the articles of the IID Constitution and to uphold the Code of Conduct.

I declare that all the information contained herein is complete and accurate in every way and I am aware that is against the law to provide false information. I am aware that by signing and submitting this form, I have read and understood all that is contained herein.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_